

BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
for the period ended
30 June 2015

Charity Number 1150808

HODSON & CO.
Chartered Accountants
Wiston House
1 Wiston Avenue
Worthing
West Sussex BN14 7QL

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

year ended 30 June 2015

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**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name	Brighton Permaculture Trust
Charity number	1150808
Company registration number	04072259
Principal office	40 St Dunstons Road Worthing West Sussex BN13 1AB
Registered office	40 St Dunstons Road Worthing West Sussex BN13 1AB
Trustees	G Trott (Appointed 11 December 2014) J Mulreany J Cremer S White
Independent examiner	M J Hodson FCA Wiston House 1 Wiston Avenue Worthing West Sussex BN14 7QL
Bankers	Triodos Bank Brunel House 11 The Promenade Bristol BS8 3NN

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT

year ended 30 June 2015

The trustees, who are also directors for the purposes of company law, present their report and the unaudited Financial Statements of the charity for the year ended 30 June 2015.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

G Trott
J Mulreany
J Cremer
S White

G Trott was appointed as a trustee on 11 December 2014.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Brighton Permaculture trust is a charitable company limited by guarantee; it was incorporated on 15 September 2000 and amended by a special resolution dated 16 April 2012. Brighton Permaculture Trust was registered as a Charity in England and Wales on 14 February 2013.

Brighton Permaculture Trust was established under a Memorandum of Association, which describes the objects and powers of the charitable company; it is governed under its Articles of Association. Under those Articles, the Trustees are elected by the votes of members at the AGM, standing in a cycle based on longevity of service, as long as there is a minimum of three Trustees at any one time. This allows for resignations and reappointments as necessary.

The Members have guaranteed to contribute a maximum of £10 each in the event of the company being wound up.

Governance, organisational structure and decision making

The charity is organised so that the trustees meet regularly to manage its affairs. The board of Trustees governs Brighton Permaculture Trust and meets a minimum of three times a year to discuss and review strategy, planning, development and financial matters. Day-to-day management of the organisation is delegated to a project-representative management group (10 people) that meets on a monthly basis. Decisions about operational matters are made in this forum.

Proposals which require policy or strategic decisions are discussed at these meetings also, and then passed to the trustees with recommendations to accept or reject. Normally a representative of the trustees is present at these meetings, which allows information to be passed in two directions, and to give context to items requiring decisions.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

Directors and trustees

All directors of the company are also trustees of the charity, and there are no other trustees. The Council has the power to appoint additional trustees as it considers fit to do so.

Directors and trustees remuneration

The directors and trustees have not received any remuneration or reclaimed any expenses during the financial year. All members of the Trustee Board have given their time voluntarily and received no benefits from the charity.

Recruitment, appointment, induction and training of trustees

The Trustee Board has established some procedures for recruiting and supporting trustees, as reported last year, and available to read on the BPT website:

www.brightonpermaculture.org.uk/getinvolved/trustee

- Trustees are recruited by a policy of actively inviting people who express an interest in becoming a Trustee. Most of these will have been involved with the trusts activities for some time, and trustees can be co-opted to the Board, to provide particular expertise.
- When expressions of interest are received, individuals are invited to attend a couple of management group meetings, and to pose questions to further understand the organisation and the role of being a Trustee for it. A statement of interest and commitment written by the prospective trustee is then presented to members, for consideration, and a vote is called for election of the person to the Board, at the AGM.
- If co-opted during the year, trustees will be required to stand down and be elected at the next AGM, if they wish to remain, or if the Board wishes to continue their appointment.
- Trustees are appointed with a view to ensuring Brighton Permaculture Trust has a wide variety of skills, knowledge and experience, including charity, business management, legal, financial, marketing and fund-raising. They are invited to become involved in a BPT project to embed themselves in the workings of the charity, to support the project and to learn and their role in governance of the whole.
- Induction and training of trustees is provided by existing Trustees and the management group, on an incremental basis, depending on the appointee's previous experience of trusteeship of a charity. If free or low-cost training is available from within the local area, such as through Community Service Volunteers, then it is recommended the potential or new Trustee attends.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

OBJECTIVES AND ACTIVITIES

Objectives

To promote sustainable development for the benefit of the public by:

- a. the preservation, conservation and the protection of the environment and the prudent use of resources;
- b. the relief of poverty and the improvement of the conditions of life in socially and economically disadvantaged communities;
- c. the promotion of sustainable means of achieving economic growth and regeneration.

To advance the education of the public in subjects relating to sustainable development and the protection, enhancement and rehabilitation of the environment and to promote study and research in such subjects provided that the useful results of such study are disseminated to the public at large. Sustainable development means development which meets the needs of the present without compromising the generations to meet their own needs.

Services and activities we provide

Brighton Permaculture Trust (BPT) is a provider of educational courses about permaculture design, and specific skills-related practice around food growing, eco-building, sustainable living, and community development. 95% of attendees are from the south-east region, with the majority of people coming from Brighton and Hove, and the wider Sussex area. As last year, we have had visitors from Europe & beyond for several of our eco build & other specialist courses; these and a few other specialist courses continue to attract people from all over the UK.

We run some of our learning events in partnership with local authorities and with selected non-profit distributing organisations. The annual Apple Day event, established in 2007, and other regular events attract a wide range of participants, from families and individuals to people from professions such as architecture, gardening, community development, etc. We have established a series of projects in Brighton and Hove, supported by various funding 'pots': planting occurred at 12 school/community orchards bringing the total number of orchards supported across the Sussex to date to over 110, and a 'front-garden-food' project has been piloted with our support. Collecting local fruit - the Scrumping project - and turning it into saleable products caught the imagination of participants; this was supported by the Brighton & Hove Food Partnership, Local Food Fund initially and has become self-funding since.

How Brighton Permaculture Trust activities deliver public benefit

1) a. Brighton Permaculture Trust runs public courses in permaculture and sustainable design, promoting the use of strategies and methods that have minimal negative impact on the local and global natural environment, so extending the resources that people need for living sustainably. BPT manages and supports projects for growing food, particularly fruit including heritage varieties and orchard management. Work is carried out in schools and with communities across Sussex. We directly manage orchards and other projects around Brighton the produce from which is made available to volunteers and the general public. We also help in the running of community education facilities and local grass-roots organisations to provide these learning opportunities and experiences to the public.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

b. BPT's educational activities in the community have the aim of enabling people's skills and knowledge to be increased, to help them discover sustainable ways out of poverty. For example, we support the alleviation of food poverty by teaching people to grow it for themselves, offering access to sharing this task with others and to promote collaboration, yielding more than simply food by fostering an attitude of self-help & community reliance. An example is the development of the community orchard work, described elsewhere in this report and on the website. We encourage this newfound confidence to spread into other areas of people's lives through the concentration of our resources to some geographical areas of Brighton & Hove that come under this definition, such as low income areas (part of a neighbourhood regeneration agenda). Similarly, practical sustainability skills, self-sufficiency and knowledge development can have an impact on the ability to rise above fuel poverty, can offer confidence in job-related contexts, whether seeking work or developing oneself within an occupation, helping to build resilience into the local economy. Practically, many of our events are free to the public, and we offer a sliding scale for our courses. Some courses have received ESF funding owing to purpose aligned to their objectives.

c. BPT's training events are largely self-funding. They provide work for local trainers and provide volunteers with opportunities for informal learning, to give them skills to help them become more economically active, help them grow their own food, and reduce energy use in their home and at work. BPT works in partnership with compatible organisations where appropriate to share and maximise resources - for example, with the Low Carbon Trust and Brighton and Hove City Council Sustainability Team to run Eco Open Houses, a showcase event that encourages people to engage with the sustainability building sector, to renovate their homes for lower energy use. We are partnered with the Brighton and Hove Food Partnership, supporting community food growing on various sites across the city, including the Racehill project which provides support for one of the areas that rank highly on the deprivation indices for the city.

2) BPT provides public courses in permaculture and sustainable design. It runs educational projects in schools, to improve children's understanding of how food is grown and sustainability issues. We are developing our public education courses to cover a wide range of subjects and a deeper level of understanding, including the training and support of teachers. BPT is a member and local partner of the Permaculture Association, the national charity with educational and research aims for the whole of the UK. Through this link we provide accredited courses of study, we are part of network of learning and demonstration sites (LAND) and we engage in the common research areas, be they regarding practical experimentation within sustainable food production systems or answering such questions as "can Britain feed itself?"

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

ACHIEVEMENTS AND PERFORMANCE

Trusteeship & staffing

Last year's plans for the year included a desire to increase the number of Trustees on the Board. Currently we are four in number, and having established the recruitment and training procedure, we are in the process of recruiting, hoping for six Trustees in total, incrementally over the next year.

The makeup of the management group has changed a little this year, with some members stepping down owing to other commitments in their working and personal lives. This coincided with a plan for restructuring the management team, using the potential of Sociocracy as an advisory structure for the management of the organisation, at several levels within the trust.

Since the beginning of 2015 several full-staff/volunteer meetings have been put in place, enabling us all to learn about the process for inclusive decision-making in semi-autonomous groups, each within terms of reference, and agreed objectives and lines of accountability. This will allow people with the expertise to take on definitive responsibility for the projects, rather than having to wait for management group approval. An important aim of these changes is the reduction of an operational workload for Bryn Thomas, so that he can be directed to more strategic work. It has resulted in formalising his Coordinator's role, with the plan for the Trust to develop it into a dedicated CEO role in its future structure. It has also led to the decision to recruit for experienced professionals to paid positions to manage areas where the Trust's public activities have expanded. The Trustees believe this will result in more resilience for the Trust and its reputation, as well as taking unsustainable burdens from shoulders of volunteers and the acting CEO.

These sessions have been run by Trustees, with the invaluable inclusion of Julian Howell as the 'expert within' the Trust, leading on the theory and practical demonstration of Sociocracy.

In addition two new small working groups have got into their stride: the Finance Group, and a Human Resources group, with a mix of staff and trustees, to monitor the situation as and when necessary. The HR group was, for example, able to start the process of considering HR issues and employment of key employees, further work on risk assessments and services agreements. It is developing job descriptions for the restructuring process, including the Apple Day Coordinator, where a standard inclusive recruitment process was followed, leading to an appointment. It will cover the proposed Course & Events coordinator later in the year. It has identified that training around the Data Protection Act is a priority for next year.

The finance group supports administration and CEO positions, so that management group meetings can be supplied with appropriate information and resources for decision making.

The charity's five six administrative and communications staff contractors feel BPT is running a smoother administration and publicity operation; the new upgraded integrated database (CIVIcrm) and the new website means that clearly defined roles are now in place, and the initial technical costs of the investment have been justified.

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year ended 30 June 2015

Cath Lawrence has consolidated her role as administering the course and events work, and now also supports the management team's administration. This has meant that Kate Greenhalf, as overall administrator, has been able to direct her time more efficiently, including delegation of tasks, and membership of working groups. Despite 'core' budget difficulties, which are being addressed in the new financial year, they are committed to working with Trustees and management group to make changes to the organisational set up, such as clearer job descriptions for new people to help manage projects.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

Volunteers Strategy

Volunteers play a major role in BPT, supporting our main objectives by providing help to the organisation where needed, a position across diverse activities and requiring flexibility and skill. It also supports BPT's other objectives by providing free informal access to learning, skill development and other opportunities. Last year's systematizing of the database & communications has increased the efficiency of volunteers sign up to projects, and the activities and events report good levels of volunteers covering a range of tasks. The costing of this activity is reducing, because of the use of the database, and will in the year 2015-2016 be allocated through accounting to each project budget. For the future, getting adequate notice from each project team about when volunteers are required, needs continuous improvement.

Permaculture in Pubs (PiP) is a monthly social organised to recognise the contribution made by the members and volunteers for the charity; these evenings have been well attended, with two BPT volunteer members always hosting the events. Volunteers also benefit from discounts on courses, sometimes helping out as people willing to share their enthusiasm and experiences.

STANMER PROJECTS

The past few years has seen a primary role for BPT in the development of fruit-products and orchard-related work, alongside the Plot demonstration-site, as part of our Permaculture Association LAND activities. Thus, although variously funded, much of the activity is located at Stanmer Park in the main. The three-dimensional intertwining of some of the projects allows for individuals' and projects' support, like a web of beneficial connections, a typical Permaculture principle. This makes it difficult sometimes to differentiate between projects, given that the success of one creates an impact on the success of another - sometimes the 'edges' are only detectable in the financial accounting procedures!

BPT Plot and the link to Stanmer Organics

The BPT plot was handed over to new co-ordinators in November 2014. Vikki Mill, Hannah Wilde and Sarah Davenport are following the Diploma in Applied Permaculture Design, and the plot has a joint design focus, with active designing on the ground, monthly meetings and allocated tasks around supporting volunteers for the Thursday plot day. Fran Pickering has returned from a sabbatical to support this group with the rocket stove & representation on the BPT management team. Volunteer numbers are consistent throughout the year with an average of 8 people each week. The team are maintaining the site, creating a visually appealing space for volunteers and visitors, planning planting schemes and carrying out the garden's work. Some of the activities from the previous year are continuing, eg. developing Forest garden areas, working with the Forest Schools programme, etc. The team are working on an integrated business plan to make the plot financially sustainable. Challenges were mainly related to communication issues when establishing the new team at the beginning of the year, lack of connection, and minimal finance. The knock-on effects are therefore that it has taken some time to build a picture of the plot's role within the Trust, and to gather resources to work as effectively as wished. Needs have been identified, both material - for example, rabbit fencing would cut down on product losses - and personnel-related, such as training for some skills. Another limiting factor is matching the requirements of the site (seasonal-related tasks, for instance) with the volunteers' time and availability.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

Promoting sustainability: The team promote permaculture design methods to members of the public to apply at home. They actively promote the preservation, conservation and protection of the environment by educating the volunteers on permaculture methods e.g. no dig method, etc. The plot provides an ideal setting for actively promoted discussions around sustainable means of achieving economic growth and regeneration. Like minded people from a variety of backgrounds and professions are able to meet in an open space to discuss alternative ideas and solutions. **Public education:** The plot has been visited by over 500 people in the past 12 months, including plot day volunteers and those who have visited for courses, workshops and special events over weekends. Although outside the reporting period, the subsequent International Permaculture Day, Stanmer Organics Open Day and Apple Day all benefitted from momentum gained from the volunteer group's enthusiasm, including increasing the number of volunteers.

Many students from diverse educational backgrounds utilise the plot as part of their course, such as local media, horticulture and agriculture students. Agricultural students from The Hague visited the UK during the summer and used the plot as part of their case study.

We observed that people thinking about doing a permaculture design course have attended a plot day before signing up. The plot team represented BPT at Seedy Sunday, The Level Festival and University of Sussex 'World Cafe'. This extended their reach further, signing up more people to become volunteers & generating a small income through selling plants or products.

The volunteers themselves come with a variety of needs, and we feel the plot gives them a space to interact with people in the community that they usually wouldn't have contact with, helping to alleviate 'normal' social boundaries. The plot also provides a free educational space for people who otherwise wouldn't be able to afford to learn or spend time outdoors.

Scrumping project

This educational project helps BPT meet its charitable objectives by harvesting fruit at Stanmer and collecting fruit grown around Brighton & Hove, mostly fruit that would otherwise go to waste, and processing it into juices, chutneys etc. Its objectives are to promote sustainable food and drink, and to be self-financing. This year it has been run by four BPT contractors, and two regular volunteers. The main successes of the year have been related to the compliance issues identified last year. Although the challenge was to make the Scrumping project financially viable with no external funding and no catering/processing kitchen we have successfully gained registration as a food producing business with the Brighton & Hove Council, meaning we can be named suppliers. In addition we gained a five-star food hygiene rating.

Education of the public is carried out by the juicing activities we do in their full view, at Stanmer Park - this always leads to fascinated observation by families and others, discussions about sustainable food, and sales of the products. Juicing workshops are also carried out in schools and at community events. We gain enthusiastic volunteers and course participants through this public education activity.

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TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

Two tonnes of waste fruit were collected from orchards and processed into products including:

- Apple and pear juice, delicious and nutritious fresh juice as well as a pasteurised juice that can be kept in the cupboard until you want to enjoy it.
- Jams, chutneys and preserves, a seasonal range based on what we can harvest of apples, pears, damsons, and cherry plums.

The products we make are unique in their freshness, truly local in production, and made with the help volunteers and in public view, contributing to our educational aims. We have run this scrumping project for six years on a small scale, with pop-up production at events and using community kitchens. They have proven to be fantastically popular, inspiring us to seek ways to "scale up the scrump."

The Fruit Factory

During the year we started work on the construction of a straw bale kitchen inside a disused barn at Stanmer Park, using our straw bale building courses to impart skills and knowledge at the same time as having the kitchen built, allowing for materials and equipment to be reused. It is just 50m from the new entrance into our Home Farm Orchard. A 5 year lease has been secured on the tractor shed which will preclude any capital funding. Just over £13,000 was raised from donations, mostly through a crowd funding campaign, towards the cost of the building.

The kitchen will:

- Provide a home for our Scrumping project and put it on a firm footing. With a proper base at Stanmer the project will be self-financing from sales, visitors to Stanmer Park can enjoy seeing food made and volunteering opportunities will be secured.
- Enable us to support community and schools by providing a training venue for orchard skills. Over the last 12 years we have been involved in the planting of over 110 community and school orchards across Sussex. The building will allow us to meet demand to learn orchard management and fruit processing skills. We will also start a programme of activities for visiting school groups to learn about orchards, biodiversity, fruit and cookery.
- Bring a vibrant community use to at least one of the disused and decaying farm buildings at the heart of Stanmer Park.

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year ended 30 June 2015

Home Farm Orchard

In September 2013, the collection of Sussex apple varieties planted at the orchards of Stanmer Park and managed by the Brighton Permaculture Trust became a National Collection. At Stanmer Park, the Home Farm Orchard and the orchards within Stanmer Organics now contain 26 of the Sussex varieties with a further 2 trees added to the collection this year. The two sites allow at least two of every variety to be planted, which ensures the continuity of the collection. However it was identified that a new site would be desirable to ensure that at least full full-sized long-lived trees of each variety could be planted. As well as illustrating the wide variety of colour, shape and taste of Sussex apples, the collection demonstrates the different growth rates, habit of growth and resistance or susceptibility to disease of each variety. The collection therefore forms an important genetic resource and reference site for commercial growers and gardeners.

Most of the Sussex varieties are now being propagated by Peter May at Cooksbridge. The apple varieties are grafted onto a rootstock and then grown on for one or two years before being planted out in their final position. The nursery at our plot at Stanmer Organics has been downsized and is being used for training courses in fruit tree propagation; also, fruit tree growing skills are demonstrated here and in the orchards. There are many fine varieties of apple found in the collection, including the marvellous Saltcote Pippin, Tinsley Quince and Golden Bounty. Some are local to one specific area of the county, such as Hawkrige from Hawkrige Farm near Herstmonceux or Forge from the East Grinstead area. Before our work propagating all the different Sussex varieties, some were very rare. Bossom, a large yellow-green eating apple, was perhaps the rarest but can now be found at Stanmer Park and in many locations in Sussex. We have also been helping schools and communities to plant orchards including Sussex apple varieties.

The Home Farm Orchard, Stanmer Old Orchard and orchards at Stanmer Organics continue to be managed for fruit production, biodiversity, education and enjoyment of the public.

The Brighton Earthship and Stanmer Organics

We have worked with our partners, Low Carbon Trust and Stanmer Organics, to achieve a workable lease renewal from Brighton & Hove City Council (BHCC). Low Carbon Trust has secured a long lease for the Earthship site that should enable funding and investment to be secured to renovate and upgrade the building. Brighton Permaculture Trust will work in partnership with Low Carbon Trust to support the management of the building. Unfortunately Stanmer Organics has been offered a long lease but with a break clause after just 4 years, which will make securing capital funding nearly impossible.

Stanmer master plan

The future of Stanmer Park is still undecided after more than 2 decades in limbo. BHCC continues their master planning process. A BHCC first stage Heritage Lottery Fund bid for the development of the park has been successful and more detailed plans are being developed the results of which may affect our orchards and plot at Stanmer Organics. A failed BHCC bid for the Home Farm buildings leaves their future undecided which includes the Fruit Factory and the small barn we use for storage. Having engaged in a variety of consultations and attended a number of meetings Brighton Permaculture Trust awaits news on the councils plans, but no significant action is expected before 2018. We hope that food growing, heritage orchards, volunteering and education will remain key parts of the plans.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

OUTREACH, COMMUNITY AND SCHOOLS

Eco Schools project

Successes:

- Roundabout nursery: Following on from last year's fruit-tree planting days, a paid-for permaculture designed forest garden and vegetable bed area was created, with the involvement of the school community. A wild flower and perennial food plant planting was put in place on a steep bank of the nursery site. A chicken run is planned for next year.
- City Academy, Whitehawk: An outside classroom with perennial food plants established on a couple of volunteer days.
- Hertford Juniors school: maintaining the existing, long-term project of the forest garden, with a series of community volunteer days.

The main challenge is the reduction in the number of projects due to limited funds available to schools and the time it takes to work at securing more schools and funding.

Orchards planting projects

Brighton Permaculture Trust increased its work in planting trees in schools and community spaces working with a number of partners, with a total of 3733 across last winter - 228 grafted fruit or nut trees and 3,505 seedling trees (planted for fruit, nuts, wildlife and shelter). Brighton Permaculture Trust raised much of the funding for this work and began planting orchards sponsored by Infinity Foods.

An update on the various projects we've been involved with this winter:

Brighton and Hove

Racehill Community Orchard, Whitehawk

Here we continued working in partnership with the Racehill Community Orchard Group and Brighton & Hove Food Partnership to plant more trees. Much more rubbish has been cleared from the site, 56 more grafted fruit trees were planted, and 1,100 trees have been planted in shelter hedges, including many more cherry plums, which are a much valued feature of the site. More fruit trees will be planted next winter.

Hollingdean Estate

Working with local residents and the Hollingdean Development Trust, we planted 80 fruit trees, 11 nut trees and 50 seedling trees around the estate this winter.

Meadowview

Four Sussex apple trees, 4 Normandy apple trees and 30 shelter trees were planted with residents, school children and our partners from Normandy.

Craven Vale Estate

Craven Vale Residents Association were helped to plant 6 more fruit trees around the estate.

Bevendean Recreation Ground and Walmer Close

Four fruit trees were planted at Walmer Close, and 50 shelter trees were planted at Bevendean Recreation Ground with residents of Bevendean.

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TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

Stanmer Park

Two rare Sussex apple trees were planted near Earthship Brighton as part of our National Collection of Sussex apples. Five fruit trees were planted at our plot, and 110 assorted seedling trees were planted around Stanmer Organics.

West Sussex

Barlavington Estate, Duncton

Working with Brighton Permaculture Trust, the estate has started work on the creation of a collection of Sussex apples adjacent to a public footpath. The collection will act as a valuable second collection and will contain two trees of each of the Sussex apple varieties. This will complement our collection at Stanmer Park. Last winter 17 trees of 9 varieties were planted.

Buckingham Park Primary School, Shoreham

Funded by Infinity food, 11 fruit trees were planted. The day may have been wet and muddy, but the enthusiasm of the staff and pupils wasn't dampened.

Herrington's Field Community Orchard, Arundel

The orchard is managed by Herrington's Field Community Orchard Group and Arun District Council. Previously we helped plant 20 assorted fruit trees here and 150 native shelter trees, mostly alders, to protect the orchard from the south westerly winds and provide wildlife habitat. Last winter we planted 10 more fruit & nut trees including apple, crab apple, plum & cob nut.

Roots to Growth, Washington

Working with volunteers from the group and our partners from Normandy, we planted 6 Normandy and 6 Sussex apple trees.

East Sussex

Big Park Project, Peacehaven

Last winter saw the start of an exciting new project with Lewes District Council and Peacehaven Town Council. Within the new 'Big Park' a 4-acre area has been made available for a community orchard. The site has good soil and a southerly aspect but is exposed, so this winter we started on site by planting 2,165 shelter trees around the site. A large diversity of species were planted. Fast growing species include Italian alder and Monterey pine; native trees include oak and beech; nut bearing species walnut and chestnut; fruiting species include cherry plum and crab apple. Next winter the plan is to plant around 100 hardy fruit trees in the area within the shelter trees.

Ditchling Community Orchard

A quince and another apple were planted with HKD Transition group.

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TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

Thanks to our supporters

All orchards were planted in partnership with local organisations, but we would particularly like to thank Brighton & Hove Food Partnership for working in partnership on a number of projects. Most of the planting would not have been possible without the dedication and hard work of our volunteers or other volunteer groups. The following organisations and people helping to make these various plantings and associated activities possible:

- Barlavington Estate
- Biffa Award
- Big Tree Plant
- Buckingham Park Primary School
- Craven Vale Community Association
- European Social Fund Community Grants South East Region
- Herrington's Field Community Orchard
- Lewes District Council
- Infinity Foods
- Interreg, European Development Fund
- John Horsfield
- Off the Ground local governance pilot project
- People's Health Trust
- Turner Dumbrell Foundation
- Veolia Environmental Trust

Our thanks also go to the following local authorities for their support:

- Arun District Council
- Brighton & Hove City Council
- Lewes District Council
- Peacehaven Town Council

Orchards Without Borders

This joint project between Brighton & Hove Food Partnership, Brighton Permaculture Trust and the Collines Normandes CPIE ended this year. The project shared learning and expertise on the sustainable management of orchards and fruit processing for local consumption. We planted further small school/community orchards on both sides of the Channel, participated in each other's public events, including Apple Day, organised discussions around biodiversity and apples alongside a film on the origins of apples, - - all aimed at spreading the word on the 'how and why' of orchards as part of a sustainable food system. Our French partners had a presence at Apple Day 2014 and early winter visits to both Sussex and Normandy saw the planting of the orchards. Orchards without Borders was selected under the European Cross-border Cooperation Programme INTERREG IV A France (Channel) - England, co-funded by ERDF.

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COMMUNITY EVENTS FOR THE GENERAL PUBLIC:

Apple Day and related events

As in previous years the 2014 Apple Day event was run on the last Sunday in September, a fine day. About 7000 people came, so the public are coming in increasing numbers each year. There were about 65 volunteers involved, which is up on last year. This year there were dedicated marquees for particular activities, bringing similar projects together in spaces. The Entertainments on offer were more numerous because of a dedicated volunteer in Mark Denson. There was a large French presence from the Normandy partnership Orchards without Borders. The event broke even, financially, and one of its strengths is showcasing and promoting local sustainable businesses, organisations and schemes - this helps BPT's objectives relating to economic growth and regeneration as well as disseminating local resource information to a significant number of local public, and getting the public to experience local food initiatives.

Challenges: The main issue was recycling and traffic management problems. We set as priorities for the 2015 event economic contingency for bad weather and improved communication with attendees. We recognised that it needs a dedicated coordinator, so we began the process of recruitment that resulted in Natasha Padbury being appointed for 2015 Apple Day.

A successful tour of the HFO was organised in May to coincide with blossom time. The beauty of the orchard in blossom made a good backdrop for discussions about the importance of bees for pollination of many food crops and how diversity achieves greater food security.

We ran 12 school and community apple juicing events (Hertford Infants, Hertford Junior, Cedar Centre Special Needs School, Buckingham Park Primary, Moulsecoomb Primary, Whitehawk Primary, Meadowview Nursery, Roundabout Nursery, Roots to Growth community food project, Big Park Project launch, Stanmer Organics Open Day and Apple Day).

Eco Open Houses

Brighton Permaculture Trust in partnership with Low Carbon Trust - Eco Open Houses weekends in Brighton & Hove. We contributed expertise relating to volunteer supervision, event bookings and publicity.

Specialist events for professionals and practitioners:

We have run Green Architecture Day as an annual event since 2002. The 2014 event was held in spring and attracted over 80 participants. The day focused on natural materials and building techniques with 7 speakers.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

COURSES:

Permaculture courses

There is a suite of events related to the course provision, and although it might appear to be investment-heavy, this approach has again reaped a successful harvest.

Two Permaculture Courses information sessions were run, in July 2104 and January 2015, with 35 participants. We invited people who have attended an Introduction to Permaculture course before they embark on the longer (13-day) PDC course and to facilitate this.

We ran five Introduction to Permaculture courses, totalling 64 students. Five tutors (Chloe Anthony, Christine Wiltshire, Fran Pickering, Stephan Gehrels, Tracy Hind) were involved in these courses, rotating co-teaching to gain experience and practice of working with all team members. This is a team of five people who completed BPT's Trainee Teacher pathway (a mix of Diploma holders and Apprentices, and who have achieved Level 3 PTLLS, the standard adult learning/teaching qualification) and continue to develop the teaching team and working together.

This approach resulted in enough students for BPT to run its version of the "Full" Permaculture Design course twice, the Autumn course having 11 participants and the Spring course, 19. For this course there is a team of five long-term experienced tutors (Chloe Anthony, Bryn Thomas, Daniel Holloway, Pippa Johns, Tracy Hind) and at least three guest teachers are involved (Ben Law, Howard Johns, Stephan Gehrels, who bring their own specialisms to the course).

For both sets of courses, there are clearly set out aims, materials and resources, available to all tutors, the C&E manager and the wider organisation via the BPT management resource (DropBox). Permaculture Design Courses are evaluated by participants at the end of each course day, mid-way through the course and at the end, as well as a little while after the course with an online survey - these are discussed by the tutor and supporter teams as a whole in team meetings. The course is 'tweaked' in response - in general, evaluation of the course continues to be very positive.

Fruit and gardening courses

11 one or two-day courses were run over the year in 10 subjects, attracting 97 participants:

- Planning and planting a small orchard - Fruit tree selection and planting techniques
- Fruit tree planting workshop - Learn how to plant a fruit tree so that it will flourish
- Care of fruit trees (ran twice in the year) - Learn how to care for fruit trees and orchards
- Pruning old fruit trees - Hands-on course in an old apple orchard
- Fruit tree grafting - Learn how to propagate fruit trees by grafting
- Pruning old apple trees workshop - Half-day workshop on the basics of winter pruning
- Mushroom cultivation - Grow shiitake, oyster mushrooms & other tasty fungi
- Forest gardening - Grow a mini woodland of fruit, nuts, herbs & veg
- Scything - Cut grass & weeds without a lawnmower or strimmer
- Practical permaculture gardening - Create beautiful, productive, wildlife-friendly gardens

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

Online evaluation after each course indicated a high level of participant satisfaction.

Some of these courses were run in conjunction with various partners from the voluntary and charity sectors, notably Brighton & Hove Food Partnership. All used contracted trainers.

Eco-building courses

13 one, two or three-day courses were run over the year in 8 subjects, attracting 208 participants:

- Building with straw bales (ran three times in the year) - A low impact way of making your own house
- Rendering on straw bales - Learn how to render with clay and lime
- Building with rammed earth and chalk - Build strong walls using only the ground beneath your feet
- Building with cob - Make a cob pizza oven
- Building with hemp lime - Hempcrete walls, finishes and insulation
- Green roofs - Build your own green roof
- Self-building an Earthship (ran four times in the year) - How tyres, bottles and earth make it possible to live off-grid
- Eco renovate your home - Make your home warmer, healthier and cheaper to run

Again online evaluation after each course indicated a high level of participant satisfaction.

Most of these courses were run in conjunction with various partners from the voluntary and charity sectors, notably Low Carbon Trust. All used contracted trainers, such as a green roof builder.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

FINANCIAL REVIEW

Total incoming resources for the year was £187,798 (2014 £162,037). Resources expended for the year amounted to £206,151 (2014 £172,422).

Expenditure is analysed into three main categories; charitable activities, governance and management of the charity, and costs of generating funds. Charitable activities comprise the main work of the charity. Expenditure on charitable activities for the year was £204,126 (2014 £171,377).

Expenditure on the governance of the charity contains the cost of complying with regulations such as the independent examination, as well as the AGM and trustees' expenses. Expenditure for the year was £1,763 (2014 £1,045).

The financial year ended with a deficit of £18,353 (2014 deficit £10,385) and unrestricted funds were in surplus by £845 at 30 June 2015 (2014 surplus £19,198).

During the years 2013-2014 and 2014-2015 the expenditure of the charity exceeded its income. Reasons for this have been varied but can be summarised as a rising expenditure associated with indirect costs and unfinanced work; this is against a backdrop of reduced income available to spend on indirect costs. More specifically these can be detailed as:

- Brighton Permaculture Trust has increased its charitable work which is not directly financed in such areas as communications, volunteer opportunities and demonstration sites;
- Funding from a number of funding sources which have not covered many of their direct and indirect costs;
- The short term nature of many funding streams secured has made management, scheduling work and effective planning difficult;
- Complexities in managing multiple interrelated projects with differing funding criteria and periods has led to increased costs;
- All the match funding for Orchards Without Borders was not secured resulting in a loss on this project.

In order to combat these problems the following decisions were made during the year 2014-2015 and implemented at the beginning of the year 2015-2016:

- A 46% reduction in the budget for staff/contractors engaged in indirect activities has been set for the year which will be achieved by a reduction in work hours and rates of pay;
- A number of fundraising targets have been set;
- Income streams for each project will be sought to cover direct and indirect costs;
- Income streams will be diversified;
- No new projects will be taken on that are not fully financed from the outset, including indirect costs.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

Reserves

The trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. The trustees will continue to review the financial affairs of the charity with the aim to increase income, cut costs and to improve overall control of its operations.

The majority of costs incurred by the charity are either directly related to charitable activities or support costs. The trustees try to ensure that any activities undertaken are fully funded. However, the trustees continue to work towards a reserves policy based on 3 months current expenditure of the charity.

The trustees consider that the present level of funding will be adequate to support the continuation of the charity and for it to fulfil its obligations. The board of trustees monitors the level of reserves quarterly.

Risk Management

The trustees actively review the major risks that the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with the annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

Investment Policy and Returns

The objects of the company authorises it to invest and deal with moneys not immediately required for its purposes in and upon such investments securities and property as may be thought fit.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

PLANS FOR FUTURE PERIODS

Plans for the forthcoming year

The trustees and management group have identified the following plans for the year 2015-2016:

1. To increase the number of Trustees on the Board, to an optimum five in 2015-16.
2. To maintain a reserves policy of a quarter of annual running costs, and endeavour to increase levels of reserves to support the continuation of the charity.
3. To complete the Fruit Factory project, making it operational by the summer of 2016.
4. To continue the restructuring of the management of the organisation, using a sociocratic mechanism, to support greater autonomy and accountability of projects within BPT.
5. To recruiting specific project managers, to support the activity of the said projects.
6. To identify and explore opportunities for future orchard planting and an extension of the Sussex Heritage Apple Collection.
7. To continue to support the work carried out by projects related to local and resilient food provision, by direct management of working groups running relevant projects.
8. To evaluate and celebrate the profile, role and reputation of the Trust, and contribution to the sustainability of the City of Brighton and Hove, and the surrounding area.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2015

INDEPENDENT EXAMINER

M J Hodson FCA has been re-appointed as independent examiner for the ensuing year.

Registered office:
40 St Dunstons Road
Worthing
West Sussex
BN13 1AB

Signed on behalf of the trustees

Jan Mulreany
Trustee

24 November 2015

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF BRIGHTON
PERMACULTURE TRUST**

year ended 30 June 2015

I report on the accounts of the charity for the year ended 30 June 2015 which are set out on pages 24 to 33.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Brighton Permaculture Trust for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF BRIGHTON
PERMACULTURE TRUST *(continued)***

year ended 30 June 2015

M J Hodson FCA
Independent examiner

Wiston House
1 Wiston Avenue
Worthing
West Sussex BN14 7QL

24 November 2015

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME
AND EXPENDITURE ACCOUNT)**

year ended 30 June 2015

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £	Total Funds 2014 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income	2	6,128	69,542	75,670	67,791
Activities for generating funds	3	262	–	262	383
Investment income	4	2	–	2	32
Incoming resources from charitable activities	5	111,864	–	111,864	93,635
Other incoming resources	6	–	–	–	196
TOTAL INCOMING RESOURCES		<u>118,256</u>	<u>69,542</u>	<u>187,798</u>	<u>162,037</u>
RESOURCES EXPENDED					
Costs of generating funds:					
Costs of generating voluntary income	7	(262)	–	(262)	–
Charitable activities	8/9	(126,471)	(77,656)	(204,127)	(171,377)
Governance costs	10	(1,752)	(10)	(1,762)	(1,045)
TOTAL RESOURCES EXPENDED		<u>(128,485)</u>	<u>(77,666)</u>	<u>(206,151)</u>	<u>(172,422)</u>
NET OUTGOING RESOURCES BEFORE TRANSFERS					
Transfer between funds	12	(10,229)	(8,124)	(18,353)	(10,385)
		<u>(11,347)</u>	<u>11,347</u>	<u>–</u>	<u>–</u>
NET EXPENDITURE FOR THE YEAR		<u>(21,576)</u>	<u>3,223</u>	<u>(18,353)</u>	<u>(10,385)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>22,421</u>	<u>(3,223)</u>	<u>19,198</u>	<u>29,583</u>
TOTAL FUNDS CARRIED FORWARD		<u>845</u>	<u>–</u>	<u>845</u>	<u>19,198</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 26 to 33 form part of these Financial Statements.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

30 June 2015

	Note	£	2015 £	2014 £
CURRENT ASSETS				
Debtors	14	14,532		18,769
Cash at bank and in hand		22,118		41,192
		<u>36,650</u>		<u>59,961</u>
CREDITORS: Amounts falling due within one year				
	15	(35,804)		<u>(40,763)</u>
NET CURRENT ASSETS			846	19,198
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>846</u>	<u>19,198</u>
NET ASSETS			<u>846</u>	<u>19,198</u>
FUNDS				
Restricted income funds	17		–	(3,223)
Unrestricted income funds	18		846	<u>22,421</u>
TOTAL FUNDS			<u>846</u>	<u>19,198</u>

For the year ended 30 June 2015 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These Financial Statements were approved by the members of the committee and authorised for issue on the 24 November 2015 and are signed on their behalf by:

J Mulreany

Company Registration Number: 04072259

The notes on pages 26 to 33 form part of these Financial Statements.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2015

1. ACCOUNTING POLICIES

Basis of accounting

The Financial Statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and fees and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes entitled to the grant.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2015

1. ACCOUNTING POLICIES *(continued)*

Taxation

The charitable company is registered as a charity and is exempt from taxation (except for Value Added Tax) on its income and capital gains applied for charitable purposes.

2. VOLUNTARY INCOME

	Unrestricted Funds	Restricted Funds	Total Funds 2015	Total Funds 2014
	£	£	£	£
Donations	2,493	10,532	13,025	2,395
Grants receivable				
Interreg IVC	–	5,987	5,987	10,784
People's Health Trust	–	15,399	15,399	960
Veolia	–	10,032	10,032	7,094
Brighton & Hove Food Partnership	–	–	–	2,399
Brighton & Hove City Council	–	–	–	1,100
Big Lottery - Local Food Programme	–	–	–	20,573
GroundWork London	–	–	–	7,711
Community Learning Innovation Fund	–	–	–	220
Hollingdean Community Centre	–	–	–	2,306
The Chalk Cliff Trust	2,000	–	2,000	3,000
The Co-Operative	–	–	–	1,176
Trees for Cities	300	–	300	5,585
European Social Funding	–	13,650	13,650	–
Big Tree Plant	–	10,360	10,360	–
Biffa Award	–	3,582	3,582	2,488
OFF the ground	1,335	–	1,335	–
	<u>6,128</u>	<u>69,542</u>	<u>75,670</u>	<u>67,791</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds	Total Funds 2015	Total Funds 2014
	£	£	£
Other activities for generating funds	262	262	383
	<u>262</u>	<u>262</u>	<u>383</u>

4. INVESTMENT INCOME

	Unrestricted Funds	Total Funds 2015	Total Funds 2014
	£	£	£
Bank interest receivable	2	2	32
	<u>2</u>	<u>2</u>	<u>32</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2015

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Total Funds 2015	Total Funds 2014
	£	£	£
Sales/provision of services	28,382	28,382	16,032
Courses and events	82,394	82,394	77,603
School projects	1,088	1,088	–
	<u>111,864</u>	<u>111,864</u>	<u>93,635</u>

6. OTHER INCOMING RESOURCES

	Total Funds 2015	Total Funds 2014
	£	£
Other income	–	196
	<u>–</u>	<u>196</u>

7. COSTS OF GENERATING VOLUNTARY INCOME

	Unrestricted Funds	Total Funds 2015	Total Funds 2014
	£	£	£
Costs of generating income - Fundraising	262	262	–
	<u>262</u>	<u>262</u>	<u>–</u>

8. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds	Restricted Funds	Total Funds 2015	Total Funds 2014
	£	£	£	£
Courses and events	84,590	10,533	95,123	76,351
Fruit/orchard planting projects	9,640	–	9,640	1,122
School projects	913	–	913	2,356
Funded Projects	300	47,135	47,435	48,917
Support costs	31,028	19,988	51,016	42,631
	<u>126,471</u>	<u>77,656</u>	<u>204,127</u>	<u>171,377</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2015

9. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Project costs	Support costs	Total Funds 2015	Total Funds 2014
	£	£	£	£
Courses and events	95,121	27,006	122,127	98,043
Fruit/orchard planting projects	9,640	3,886	13,526	1,122
School projects	913	136	1,049	2,594
Funded Projects	47,436	19,988	67,424	69,618
	<u>153,110</u>	<u>51,016</u>	<u>204,126</u>	<u>171,377</u>

10. GOVERNANCE COSTS

	Unrestricted Funds	Restricted Funds	Total Funds 2015	Total Funds 2014
	£	£	£	£
Accountancy fees	1,249	–	1,249	943
Trustee expenses	503	10	513	102
	<u>1,752</u>	<u>10</u>	<u>1,762</u>	<u>1,045</u>

11. ANALYSIS OF SUPPORT COSTS

	Courses and events	Fruit projects	School projects
	£	£	£
Premises	808	32	18
Communications and IT	6,511	–	–
Legal and professional	4,938	1,969	102
Finance costs	1,916	–	–
General admin/overheads	12,833	1,885	16
	<u>27,006</u>	<u>3,886</u>	<u>136</u>
	Funded projects	Total 2015	Total 2014
	£	£	£
Premises	–	858	690
Communications and IT	1,275	7,786	6,259
Legal and professional	9,822	16,831	13,529
Finance costs	–	1,916	1,540
General admin/overheads	8,891	23,625	20,613
	<u>19,988</u>	<u>51,016</u>	<u>42,631</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2015

12. FUND TRANSFERS

Transfers are made between unrestricted and restricted funds on an individual fund basis and according to the needs of the fund.

13. STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees, including the members of the committee, during the year.

14. DEBTORS

	2015	2014
	£	£
Trade debtors	2,546	12,709
Other debtors	7,310	4,910
Prepayments	4,676	1,150
	<u>14,532</u>	<u>18,769</u>

15. CREDITORS: Amounts falling due within one year

	2015	2014
	£	£
Trade creditors	11,487	16,994
Other creditors	–	5,864
Accruals	24,317	17,905
	<u>35,804</u>	<u>40,763</u>

16. COMMITMENTS UNDER OPERATING LEASES

At 30 June 2015 the charity had annual commitments under non-cancellable operating leases as set out below.

	Assets other than Land and buildings	
	2015	2014
	£	£
Operating leases which expire:		
Within 1 year	<u>1,095</u>	<u>-</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2015

17. RESTRICTED INCOME FUNDS

	Balance at 1 Jul 2014	Incoming resources	Outgoing resources	Transfers	Balance at 30 Jun 2015
	£	£	£	£	£
Interreg IVC	(721)	5,987	(10,360)	5,094	–
Biffa Award	–	3,582	(5,245)	1,663	–
Veolia	(2,502)	10,032	(12,115)	4,585	–
People's Health Trust	–	15,399	(15,399)	–	–
Big Tree Plant	–	10,360	(10,360)	–	–
European Social Funding(ESF)	–	13,650	(13,655)	5	–
Fruit factory donation	–	10,532	(10,532)	–	–
	<u>(3,223)</u>	<u>69,542</u>	<u>(77,666)</u>	<u>11,347</u>	<u>–</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2015

17. RESTRICTED INCOME FUNDS *(continued)*

Interreg IVA

Orchards without Borders project was selected under the European Cross-border Cooperation Programme INTERREG IVA France (channel) - England, co-funded by the ERDF. Approx £17,460.75 (award was made in Euros) has been made for the period Jul 13 - Mar 15 for a cross border cooperation project, with Brighton & Hove Food Partnership and CPIE Normandy, to share information on orchard management and community engagement practices.

BIFFA

Biffa award is providing £6,070 of Landfill Tax funding (regulated by ENTRUST) for the period Feb 14 - Feb 15. The funding is for practical work relating to the creation of Hollingdean Community Orchard only. It includes tree planting, and wild flower planting.

Veolia

Veolia environmental trust is providing £25,000 of Landfill Tax funding (regulated by ENTRUST) for the period Jan 14 - Dec 15. The funding is for practical work relating to the creation of Racehill Community Orchard only. It includes site clearance, tree planting, path creation and signage.

People's Health Trust

People's Health Trust, is an independent grant making trust, has awarded £30,189 for the period May 14 - May 16. The funding is for the engagement and provision of activities for the community living in the part of Whitehawk immediately adjacent to Racehill Community Orchard, which is considered to be one of the most disadvantaged communities in the UK.

Groundwork London

Big tree plant funding was received for the planting of orchards and associated trees. Funding was used to plant 649 trees during the winter of 2012/13, the 2 projects most benefiting from this fund being Racehill and Craven Vale Orchards, both in Brighton.

European Social Funding (ESF)

A European Social Fund grant, co-financed by the Skills Funding Agency and administered by Surrey Community Action totalling £13,650 was received for the period October 2014 - March 2015. Funding was used to deliver two 6-day training programmes and 10 volunteer days in orchard skills. Participants were not in employment in the Brighton and Hove area, and targeted the most disadvantaged individuals, to enable them to access further learning opportunities or progress to employment.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2015

18. UNRESTRICTED INCOME FUNDS

	Balance at 1 Jul 2014	Incoming resources	Outgoing resources	Transfers	Balance at 30 Jun 2015
	£	£	£	£	£
General Funds	<u>22,421</u>	<u>118,257</u>	<u>(128,485)</u>	<u>(11,347)</u>	<u>846</u>

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net current assets	Total
	£	£
Unrestricted Income Funds	<u>846</u>	<u>846</u>
Total Funds	<u>846</u>	<u>846</u>

20. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and has no share capital.