

BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
for the period ended
30 June 2016

Charity Number 1150808

HODSON & CO.
Chartered Accountants
Wiston House
1 Wiston Avenue
Worthing
West Sussex BN14 7QL

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

year ended 30 June 2016

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**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name Brighton Permaculture Trust

Charity number 1150808

Company registration number 04072259

Principal office 40 St Dunstons Road
Worthing
West Sussex
BN13 1AB

Registered office 40 St Dunstons Road
Worthing
West Sussex
BN13 1AB

Trustees G Trott
J Mulreany
J Cremer
S White

Independent examiner M J Hodson FCA
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1 Wiston Avenue
Worthing
West Sussex BN14 7QL

Bankers Triodos Bank
Brunel House
11 The Promenade
Bristol
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BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT

year ended 30 June 2016

The trustees, who are also directors for the purposes of company law, present their report and the unaudited Financial Statements of the charity for the year ended 30 June 2016.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

G Trott
J Mulreany
J Cremer
S White

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Brighton Permaculture trust is a charitable company limited by guarantee; it was incorporated on 15 September 2000 and amended by a special resolution dated 16 April 2012. Brighton Permaculture Trust was registered as a Charity in England and Wales on 14 February 2013.

Brighton Permaculture Trust was established under a Memorandum of Association, which describes the objects and powers of the charitable company; it is governed under its Articles of Association. Under those Articles, the Trustees are elected by the votes of members at the AGM, standing in a cycle based on longevity of service, as long as there is a minimum of three Trustees at any one time. This allows for resignations and reappointments as necessary.

The Members have guaranteed to contribute a maximum of £10 each in the event of the company being wound up.

Governance, organisational structure and decision making

The charity is organised so that the trustees meet regularly to manage its affairs. The board of Trustees governs Brighton Permaculture Trust and meets a minimum of four times a year to discuss and review strategy, planning, development and financial matters. Day-to-day management of the organisation is delegated to a project-representative management group (10 people) that meets on a monthly basis. Decisions about operational matters are made in this forum.

Proposals which require policy or strategic decisions are discussed at these meetings also, and then passed to the trustees with recommendations to accept or reject. Normally a representative of the trustees is present at these meetings, which allows information to be passed in two directions, and to give context to items requiring decisions.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

Directors and trustees

All directors of the company are also trustees of the charity, and there are no other trustees. The Council has the power to appoint additional trustees as it considers fit to do so.

Directors and trustees remuneration

The directors and trustees have not received any remuneration or reclaimed any expenses during the financial year. All members of the Trustee Board have given their time voluntarily and received no benefits from the charity.

Recruitment, appointment, induction and training of trustees

The Trustee Board has established some procedures for recruiting and supporting trustees, as reported last year, and available to read on the Brighton Permaculture Trust website:

www.brightonpermaculture.org.uk/getinvolved/trustee

Trustees are recruited by announcing vacancies in the regular newsletter which is received by all members, and inviting people who express an interest in becoming a Trustee to apply to us in time for possible election at an AGM. Many of these have been involved with the trusts activities for some time; in addition trustees can be co-opted to the Board during the year, to provide particular expertise. A statement of interest and commitment written by the prospective trustee is then presented to members, for consideration, and a vote is called for election of the person to the Board, at the AGM. Trustees are appointed with a view to ensuing Brighton Permaculture Trust has a wide variety of skills, knowledge and experience, including charity, business management, legal, financial, marketing and fund-raising. Induction and training of trustees is provided by existing Trustees and the management group, on an incremental basis, depending on the appointee's previous experience of trusteeship of a charity. If free or low-cost training is available from within the local area, such as through Community Service Volunteers, then it is recommended the potential or new Trustee attends, and we recommend them becoming involved in a Brighton Permaculture Trust project to embed themselves in the workings of the charity, to support the project and to learn their role in governance of the whole.

OBJECTIVES AND ACTIVITIES

Charitable Objectives

To promote sustainable development for the benefit of the public by:

- a. the preservation, conservation and the protection of the environment and the prudent use of resources;
- b. the relief of poverty and the improvement of the conditions of life in socially and economically disadvantaged communities;
- c. the promotion of sustainable means of achieving economic growth and regeneration.

To advance the education of the public in subjects relating to sustainable development and the protection, enhancement and rehabilitation of the environment and to promote study and research in such subjects provided that the useful results of such study are disseminated to the public at large. Sustainable development means development which meets the needs of the present without compromising the generations to meet their own needs.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

Services and activities we provide

Brighton Permaculture Trust (BPT) is a provider of educational courses about permaculture design, and specific skills-related practice around food growing, eco-building, sustainable living, and community development. The majority of attendees are from the south-east region, most coming from Brighton and Hove, and the wider Sussex area. We have visitors from elsewhere in the country for some of our eco build & other specialist courses.

We run some of our learning events in partnership with local authorities and with selected non-profit distributing organisations. The annual Apple Day event, established in 2007, and other regular events attract a wide range of participants, from families and individuals to people from professions such as architecture, gardening, community development, etc. Various funding grants have helped us establish a series of projects in Brighton and Hove, such as planting in over 120 school/community orchards, and a 'front-garden-food' project has been piloted and is now continuing with our support. Collecting local fruit - the Scrumping project - and turning it into saleable products caught the imagination of participants; this was supported by the Brighton & Hove Food Partnership, Local Food Fund initially and has become self-funding since.

How Brighton Permaculture Trust activities deliver public benefit

1) a. Brighton Permaculture Trust runs public courses in permaculture and sustainable design, promoting the use of strategies and methods that have minimal negative impact on the local and global natural environment, so extending the resources that people need for living sustainably. Brighton Permaculture Trust manages and supports projects for growing food, particularly fruit including heritage varieties and orchard management. Work is carried out in schools and with communities across Sussex. We directly manage orchards and other projects around Brighton the produce from which is made available to volunteers and the general public. We also help in the running of community education facilities and local grass-roots organisations to provide these learning opportunities and experiences to the public.

b. Brighton Permaculture Trust's educational activities in the community have the aim of enabling people's skills and knowledge to be increased, to help them discover sustainable ways out of poverty. For example, we support the alleviation of food poverty by teaching people to grow it for themselves, offering access to sharing this task with others and to promote collaboration, yielding more than simply food by fostering an attitude of self-help & community reliance. An example is the development of the community orchard work, described elsewhere in this report and on the website. We encourage this newfound confidence to spread into other areas of people's lives through the concentration of our resources to some geographical areas of Brighton & Hove that come under this definition, such as low income areas (part of a neighbourhood regeneration agenda). Similarly, practical sustainability skills, self-sufficiency and knowledge development can have an impact on the ability to rise above fuel poverty, can offer confidence in job-related contexts, whether seeking work or developing oneself within an occupation, helping to build resilience into the local economy. Practically, many of our events are free to the public, and we offer a sliding scale for our courses. Some courses have received ESF funding owing to purpose aligned to their objectives.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

c. Brighton Permaculture Trust's training events are largely self-funding. They provide work for local trainers and provide volunteers with opportunities for informal learning, to give them skills to help them become more economically active, help them grow their own food, and reduce energy use in their home and at work. Brighton Permaculture Trust works in partnership with compatible organisations where appropriate to share and maximise resources - for example, with the Low Carbon Trust and Brighton and Hove City Council Sustainability Team to run Eco Open Houses, a showcase event that encourages people to engage with the sustainability building sector, to renovate their homes for lower energy use. We are partnered with the Brighton and Hove Food Partnership, supporting community food growing on various sites across the city, including the Racehill project which provides support for one of the areas that rank highly on the deprivation indices for the city.

2) Brighton Permaculture Trust provides public courses in permaculture and sustainable design. It runs educational projects in schools, to improve children's understanding of how food is grown and sustainability issues. We are developing our public education courses to cover a wide range of subjects and a deeper level of understanding, including the training and support of teachers. Brighton Permaculture Trust is a member and local partner of the Permaculture Association, the national charity with educational and research aims for the whole of the UK. Through this link we provide accredited courses of study, we are part of network of learning and demonstration sites (LAND) and we engage in the common research areas, be they regarding practical experimentation within sustainable food production systems or answering such questions as "can Britain feed itself?"

TRUSTEES ANNUAL REVIEW

1. Staffing and day-to-day management

In July 2015 the Trustees issued a contract to Bryn Thomas, BPT's current CEO, on a rolling six month 'temporary' basis, and we confirmed this extension early in 2016. Delineating the CEO role out of the massive coordination role that Bryn has had until this year is not yet complete and well defined enough for a clear job description to emerge, so that we can formalise the recruitment process for an overall senior manager.

Staff working patterns tend to be different in each of the four sub-groups, so we were pleased to have overseen the appointment of a manager for the Course and Events group. This fulfills an objective from last year of beginning to relieve Bryn of day-to-day operational management tasks, so that he can lead and delegate into the desired 'devolved' structure and sub-groups' managers in the future.

The finance group supports administration and CEO positions, so that management group meetings can be supplied with appropriate information and resources for decision-making. Regrettably they recommended a reduction in hours and remuneration for a number of consultants (tutors) and for the CEO, in the short term.

The administrative team remains stable in composition, although we have reduced the hours of most members of the team to more accurately reflect available funds for this year.

The HR group has considering important issues such as contracts of employment (eg leading to the introduction of PAYE for relevant posts) and further work on policies, risk assessments and services agreements. The request for regular monthly and annual reporting from all staff has raised some training needs, which will be addressed as soon as monies allow; priority will be given to safety-related issues.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

2. Infrastructure

This year three of the trustees have been working actively together, almost as a Permaculture guild, to fulfil the roles entrusted to them by members. We have been meeting every five or six weeks and using a peer group process for our own development, to support the Trust's objects and create a sound basis from which to recruit new trustees with specific skills. By the year end we became aware of some interest in trusteeship from individuals who have been part of BPT's volunteer group for a number of years. We anticipate that one of these will go ahead in the new business year, but an attempt to appoint a trustee with a specific financial background has proved unsuccessful to date. The fourth existing Trustee has been brought into discussions when making decisions, and we hope to retain him on the Board until we have recruited two more people to join us.

Last year we started working with staff to evaluate BPT's working structure, to recognise the workloads and responsibilities entailed by people managing its four main areas of work. To facilitate this we hoped to introduce the concept of Sociocracy as an enabling principle. We have used some sociocratic processes for decision-making (eg. considering degrees of risk, voting rounds, etc) and in our meetings, as this encourages a non-hierarchical organisation, greater equality and more ownership of decisions.

We have maintained this as an overall idea during the year, although we have found it somewhat complex to superimpose the sociocratic order onto what is already multi-layered working practice by the sub-groups (initially called 'circles', following sociocratic theory).

A feature of the two-way devolved process, recommended by Sociocracy, encouraged formal monthly reporting by each sub-group, so that information might be captured and accessed easily for management meetings, our records and for the Annual Report. This is proving challenging, and we recognise that effective evaluation requires suitable leadership, training, and time for the practice to embed uniformly into groups' working style.

Oversight of operational issues:

- We endorsed our management team's decision that we should continue with 'austerity measures', while, as trustees, we have set clear requirements that any new project is fully self-financing, from the outset.
- In August 2015 we approved the appointment of a new accountant.
- We dealt with a formal complaint within the organization during the year, which was successfully resolved, using the protocols that had already been devised for such cases.
- In October 2015 BPT began to put together a proposal for purchasing the Park Walk Farm, at Falmer in north Brighton, for sale by Brighton and Hove City Council. The trustees endorsed this proposal. In May 2016 we put in a closed bid to purchase the 10 acre site but were just beaten by another buyer. In order for BPT to be able to grow produce for sale we have decided to stay in negotiations with the council about any other land that may become available.
- The charity is legally obliged to maintain a quality database, and we are currently looking at the costs associated with a purge and update of our records. The decision was taken to move the website hosting and associated support to a company that has a proven track record in our discipline, Leeds11.com, on the recommendation of the current web manager.

3. Volunteers Strategy

Volunteers continue to be our principle workforce, supporting our main objectives by providing help to the organisation where needed. The strategy also supports Brighton Permaculture Trust's other objectives by providing free informal access to learning, skill development and other opportunities. We would like to look at more efficient communication with volunteers in the year to come.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

Permaculture in Pubs (PiP) is a monthly social organised to recognise the contribution made by the members and volunteers for the charity; these evenings have been well attended, with two Brighton Permaculture Trust volunteer members always hosting the events. Volunteers also benefit from discounts on courses, sometimes helping out as people willing to share their enthusiasm and experiences.

ACHIEVEMENTS AND PERFORMANCE

STANMER PROJECTS

Stanmer Park remains the focus for many of our activities. These include demonstration orchards and plot, national collection of Sussex apples, scrumping project and our new Fruit Factory, along with the projects of partner organisations Low Carbon Trust and Stanmer Organics. All these activities provide a rich resource for our course and event programme with related subjects. These projects are variously financed and organised, and the complex web of beneficial connections between them provides a diverse multifunctional face to our work.

Brighton Permaculture Trust Plot and the link to Stanmer Organics

Three co-ordinators (Vikki Mill, Hannah Wilde and Sarah Davenport) have been working with the Brighton Permaculture Trust Plot, supporting the design process and practice, and working with allocated tasks around supporting volunteers for the Thursday plot day. Fran Pickering has been the management group link, initially, like other groups in the Trust, intending to work with a sociocratic perspective, however none of the coordinators has become the 'double-link'. Volunteer numbers have averaged 7 people each week. The team continue to maintain the site, plant growing schemes and carry out the garden's work. Some of the activities from the previous year are continuing, eg. developing Forest garden areas, working with the Forest Schools programme, etc.

The team is aware that the challenges involve minimal finance. The team was tasked with working on an integrated business plan to make the plot financially sustainable, and although it has broken even, it has not made more than is needed for the day-to-day; a surplus would be preferable so that investment can be made from within the Plot's own resources, to increase success, for example, rabbit fencing would cut down on product losses - and personnel-related, such as training for some skills.

Promoting sustainability: The team continue to base their activities on promoting permaculture design methods to members of the public to apply at home. They actively promote the preservation, conservation and protection of the environment by educating the volunteers on permaculture methods e.g. no dig method, etc. The plot provides an ideal setting for actively promoted discussions around sustainable means of achieving.

The plot has been visited by 500 people in the past year, including plot day volunteers and those who have visited for courses, workshops and special events over weekends. This year the team focussed on International Permaculture Day, Stanmer Organics Open Day and Apple Day gained from the volunteer group's enthusiasm, including increasing the number of volunteers.

Scrumping project

This educational project helps Brighton Permaculture Trust meet its charitable objectives by inspiring the public to think about local food and food waste through a practical project that people can see, touch and taste! The project harvests fruit at Stanmer, harvests fruit grown around the city in gardens / public spaces and takes rejected fruit from commercial orchards in Sussex. Most of this fruit would go to waste if we didn't use it. The fruit is processed into juices, vinegar, cider, jam, chutneys etc, mostly in public view at the Fruit Factory.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

The project's objectives are to promote sustainable food and drink, and to be self-financing. This year it has been run by four Brighton Permaculture Trust contractors, and several regular volunteers. The project engages large numbers of volunteers to collect and process the fruit, many benefiting from some fruit or produce to take home.

The project expanded significantly this year enabling more fruit to be used and many more public processing days to happen.

The project has now reached the self-financing threshold but our ambition is to expand further. To do this capital funding is being sought for equipment that will improve the productivity of the project. Improved efficiency will reduce reliance on volunteers for key organisational roles.

Education of the public is carried out by the juicing activities we do in their full view, at Stanmer Park. This always leads to fascinated observation by families and others, discussions about sustainable food, food waste and sales of the products. Juicing workshops are also carried out in schools and at community events. We gain enthusiastic volunteers and course participants through this public education activity.

Over 10 tonnes of fruit was processed in total, of which 3,750 kg was harvested by Brighton Permaculture Trust volunteers and 6,750kg of waste fruit were collected from orchards. Fruit was processed into products including:

- Apple and pear juice, delicious and nutritious fresh juice as well as a pasteurised juice that can be kept for up to a year.
- Vinegar and cider which is made from fallen fruit allowing much more waste fruit to be used.
- Jams, chutneys and preserves, a seasonal range based on what we can harvest of apples, pears, damsons, mulberries and cherry plums.

The products we make are unique in their freshness, truly local in production, and made with the help volunteers and in public view, contributing to our educational aims. We have been successful in our efforts to increase the scale of the project and will continue this work.

The Fruit Factory

During the year we neared completion of our straw bale educational space and kitchen inside a disused barn at Stanmer Park. While most the building work has gone according to plan and within the overall budget, there have been a number of unanticipated setbacks. The water supply and drainage to the entire Home Farm building complex is due to be upgraded by the council and it is these new services that we will need to connect to. In trial uses, ventilation has proven to be inadequate for groups using the building in winter, but without natural 'cross ventilation' this could prove expensive to fix.

The Fruit Factory is just 50m from the new entrance into our Home Farm Orchard and will:

- Provide a home for our Scrumping project and put it on a firm footing.
- Provide a venue to run courses in orchard skills and fruit processing.
- Enable us to support community and schools by providing a training venue for orchard skills.
- Bring a vibrant community use to at least one of the disused and decaying farm buildings at the heart of Stanmer Park.

Without considerable help this project would not have been possible. We are very grateful for the support of all our hard working volunteers, individual donors, Infinity Foods and also to the businesses that have provided material support:

- TimberBale: The builders who worked tirelessly to make the project happen
 - Daniel Jon Griffiths, Artist and Blacksmith at Stanmer: For his support in many ways
 - DH Solar Engineers: For the plumbing
-

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

- Lightfoot LED: For providing lighting
- SIG PLC: For supplying environmentally-friendly liquid roofing material
- Sterling Power Tools, Worthing: For donating fixtures and fittings
- Westgate Joinery, Ringmer: For supplying the byford doors and windows

Stanmer Orchards

The Home Farm Orchard, Stanmer Old Orchard and orchards at Stanmer Organics continue to be managed for fruit production, biodiversity, education and enjoyment of the public. They form an important resource for our courses and events. The fruit is used by the scrumping project and at Apple Day.

Sussex Apple Collection

Brighton Permaculture Trust's National Collection of Sussex apple varieties planted in its orchards at Stanmer Park continue to develop. Many trees can now be described as established and several more trees are planted each year as the rare varieties are sourced and grafted. The collection is located in the Home Farm Orchard, the orchards within Stanmer Organics and in this year the small orchard at Woollards field at the entrance to Stanmer Park was included in the collection.

Our aim is to plant at least two of every variety as full sized standard trees to ensure the continuity of the collection. This is in addition to the smaller cordon trees planted at the entrance to our Home Farm Orchard. We do not currently have space for all these trees and discussions with Brighton & Hove City Council about possible further sites is ongoing.

As well as illustrating the wide variety of colour, shape and taste of Sussex apples, the collection demonstrates the different growth rates, habit of growth and resistance or susceptibility to disease of each variety. The collection therefore forms an important genetic resource and reference site for commercial growers and gardeners. Local varieties are also of great interest to the public and the collection is an important resource for our other educational projects.

There are many fine varieties of apple found in the collection, including the marvellous Saltcote Pippin, Tinsley Quince and Golden Bounty. Some are local to one specific area of the county, such as Hawkrige from Hawkrige Farm near Herstmonceux or Forge from the East Grinstead area. Before our work propagating all the different Sussex varieties, some were very rare. Bossom, a large yellow-green eating apple, was perhaps the rarest but can now be found at Stanmer Park and in many locations in Sussex. We We have also been helping schools and communities to plant orchards including Sussex apple varieties.

Most of the Sussex varieties are now being propagated by Peter May at Cooksbridge. The apple varieties are grafted onto a rootstock and then grown on for one or two years before being planted out in their final position. The nursery at our plot at Stanmer Organics is now only used for training courses in fruit tree propagation; also, fruit tree growing skills are demonstrated here and in the orchards.

The Brighton Earthship and Stanmer Organics

We continue to work with our partners, Low Carbon Trust and Stanmer Organics. We assisted Low Carbon Trust who ran a successful crowd funding campaign to upgrade the power and water systems for Earthship Brighton. Stanmer Organics has signed a lease with Brighton & Hove City Council and it is hoped that a more secure lease can be negotiated in the coming years to secure capital funding by its members.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

Stanmer master plan

Brighton & Hove City Council finalised its second stage bid to Heritage Lottery Fund bid for the development of the park and a decision is expected in December 2016. If this bid is successful it will enable much needed investment in the park and end decades of uncertainty about how the park will be developed. The final plans are a compromise between many complex interests, we welcome planned improvements for people walking and cycling into the park, but are disappointed that plans will mean increased traffic into the heart of the park. We will continue to engage with future consultations to support local food productions and encourage less unsustainable transport options.

The Brighton & Hove City Council's Heritage Lottery Fund bid includes money to help Brighton Permaculture Trust to restore the Stanmer Old Orchard, including the coppicing of adjacent trees and replanting of fruit trees. The bid also includes funding for Brighton Permaculture Trust to support our work with volunteers, school visits, development of new courses and to support Apple Day.

The Home Farm buildings, in which our Fruit Factory is located, are not included in the Heritage Lottery Fund bid. Brighton & Hove City Council is developing proposals for the buildings as a mixed use site to include the South Downs National Park regional HQ. The specifics of the development have yet to be finalised but we have been assured that it is likely that we will continue to be accommodated in the buildings.

OUTREACH, COMMUNITY AND SCHOOLS

Successes: an increase in the number of eco-projects, which results from work put in last year when it was clear that schools funding was limited. Everything was delivered on budget, and the goodwill of people involved ensures that additional volunteering time contributed to that.

- Hertford Juniors school: continuing to run weekly after-school Eco Club all academic year.
- Roundabout nursery: continuation of the permaculture designed forest garden and vegetable bed area. A chicken run was designed and built, partially converting an existing shed, and eggs were incubated and hatched.
- Patcham Infants School - developed forest garden beds around fruit trees, implemented on a Volunteer day.
- Real Food Hollingdean Project at Coachwerks had a second garden designed, and the frameworks for fan- & cordon-trained fruit trees was implemented over a couple of days with volunteers.
- Maintenance days developed at Hertford Junior School, Hollingdean Park, the Cedar Centre and at the original Real Food Hollingdean site.

The main challenge remains as the time it takes to secure funding, and the end of the RFH funding, coupled with need to find funding for maintenance.

Orchards planting projects

Brighton Permaculture Trust planted a further 152 grafted fruit trees with partners at eleven locations in the winter. Brighton Permaculture Trust raised a significant portion of the funding for this work and continued to plant school orchards sponsored by Infinity Foods.

An update on the various projects we've been involved with this winter:

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TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

Brighton & Hove

Racehill Community Orchard, Whitehawk

This winter we completed planting at Racehill Community Orchard. Sixty six apples, pears, plums & damsons were planted this winter, taking the total number planted to 210. We believe this to be the largest traditional orchard to be planted in Brighton & Hove in a century.

Racehill Community Orchard Group is now part of Brighton Permaculture Trust, and we continue to work with Brighton & Hove Food Partnership on the project.

Much more rubbish has been cleared from the site, and we are running regular activities and workdays.

Carden Primary School

An 8-tree orchard, comprising 7 Sussex apples and a plum, was planted with the pupils in January. This orchard was funded by Infinity Foods.

Hollingdean

A cherry was planted at Hertford Junior School and a plum in Hollingdean Park.

Craven Vale Estate

Two pear trees were planted this winter. Pears seem to be doing very well here, despite the thin soil and slight exposure. We have been working with Craven Vale Community Association for the last 7 years, and the number of fruit trees planted around the estate is now nearly 70.

Stanmer Park

Two rare Sussex apple trees, including a Coronation, were planted as part of our National Collection of Sussex apples. A Cambridge gage was also planted at our plot.

East Sussex

Peacehaven Community Orchard

We are working with Peacehaven Community Orchard and the Big Park Project to plant an orchard which will extend to 100 apple trees once planted.

In late winter we started work by planting the first 46 apple trees of 28 varieties. The west of the site was planted up with some of the toughest apple varieties we could find, as the site is currently rather exposed. To the east side of the site, we planted the first 12 tree of what will be a further (and hopefully complete) collection of Sussex apples.

We are installing 1.8m height shelter around each tree to shelter it from the wind in the early years. We planted the shelter belt of 2,165 trees of 33 species the previous winter.

East Hoathly Primary School

An 8-tree orchard, comprising 6 Sussex apples, a pear and a plum, was planted with the children in February. This orchard was funded by Infinity Foods.

Gildredge House School, Eastbourne

A 12-tree orchard, comprising 8 apples and 4 pears, was planted with the pupils in December.

Ditchling Community Orchard

A further Beth pear was planted by HKD Transition group.

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TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

West Sussex

Barlavington Estate, Duncton

Working with Brighton Permaculture Trust, the estate continued to work on the creation of a collection of Sussex apples adjacent to a public footpath. The collection will act as a valuable second location for the National Collection of Sussex apples and will contain two trees of each of the Sussex apple varieties. Last winter, a further four Sussex apple trees were planted, two each of Mareda and Wadhurst.

Thanks to our supporters

All orchards were planted in partnership with local organisations. Much of the planting would not have been possible without the dedication and hard work of our volunteers or other volunteer groups, sign up to volunteer with us. The following organisations and people helped to make these various plantings and associated activities possible:

- Barlavington Estate
- Craven Vale Community Association
- Lewes District Council
- Infinity Foods
- People's Health Trust
- Veolia Environmental Trust

Our thanks also go to the following local authorities for their support:

- Brighton & Hove City Council
- Lewes District Council
- Peacehaven Town Council

COMMUNITY EVENTS FOR THE GENERAL PUBLIC:

Apple Day and related events

This was the first year that Brighton Permaculture Trust employed a dedicated coordinator with extensive event management experience, Natasha Padbury, to oversee the project, beginning January 2015. As in previous years the 2015 Apple Day event was run on the last Sunday in September, a fine day.

Again, the public are coming in increasing numbers each year, totalling about 8500. There were about 65 volunteers involved, and as last year dedicated marquees for particular activities brought similar projects together in spaces. The event broke even, financially, and one of its strengths is showcasing and promoting local sustainable businesses, organisations and schemes - this helps Brighton Permaculture Trust's objectives relating to economic growth and regeneration as well as disseminating local resource information to a significant number of local public.

Challenges: It was recognised that the amount of time needed for a new coordinator to set up this year's Day would increase, especially in the beginning, and this proved so, initially tripling the input needed, to oil the wheels and make the later stages more effectively managed. Although this fulfils the 80:20 principle of permaculture design, the coordinator acknowledged that managing her own expectations was the most challenging task; it has however provided a clearer template for future days.

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year ended 30 June 2016

Eco Open Houses

Brighton Permaculture Trust in partnership with Low Carbon Trust - Eco Open Houses weekends in Brighton & Hove. We contributed expertise relating to volunteer supervision, event bookings and publicity.

Green Architecture Day is our annual event, running since 2002. The 2015 event was held in spring and attracted 93 participants, higher attendance than of late. The day had 8 speakers, (Ben Law, Duncan Baker-Brown, Nicola Lang, Fran Bradshaw, Michael Mehaffy, Nicolas Pople, Alice Edgerley, Cat Fletcher) with equal representation of male and female speakers, and more socially diverse speakers from architects to woodsman to community project manager. A major positive was the structural design - an administrative template of the event, leading to the more permanent creation of mailing and listings lists, ie. well-established promotional activity within Brighton Permaculture Trust networks. There was good collaboration with Permaculture Magazine in the shape of an article and free advertising and they ran a stall at the event.

A challenge is that social media strategy within Brighton Permaculture Trust core team for Green Architecture Day is not as strong as it now appears necessary, to reach a wider public.

COURSES:

Permaculture courses

This course provision follows a pattern developed over the last ten years, so that we engage people at different levels, always providing the next stage for their interest and skills development, if wished.

- Three Permaculture Courses information sessions were run, timed (September, February and May) to provide the initial 'bite' for 38 people to then move to the Introduction to Permaculture course.
- Five Introduction to Permaculture courses, totalling 71 students. As last year five experienced tutors (Chloe Anthony, Christine Wiltshire, Fran Pickering, Stephan Gehrels, Tracy Hind) developed and ran these courses, offering a consistent approach with all team members working together, and then going on to teach the PDC. Two volunteers per course day supported this level of courses, leading to an estimated total of 200 volunteer hours over the courses.
- The "Full" Permaculture Design course was again run twice, the Autumn course having 15 participants and the Spring course, 11. For this course there is a team of four long-term experienced tutors (Chloe Anthony, Bryn Thomas, Daniel Holloway, Tracy Hind) and five guest specialist teachers were involved this year (Ben Law, Howard Johns, Abi Denyer-Bewick, Sophie Ellison, Emma Goodwin).

For the first year in a long time attendance on the PDC has dropped, resulting in lower income, and a difference in payments for the tutors, whilst the core costs remain constant. Evaluation of the course continues to be very positive, and we know that Brighton Permaculture Trust has a reputation for good quality teaching (partly down to the level of both teaching and permaculture design experience, and also the fact that all tutors have the adult teaching qualification). The aim is to follow a Design cycle, to 'observe' the situation over the next year, analysing its results and then redesigning the course if necessary. We intend to run two courses next year, and to reduce that to one annually if there is a continued drop-off. It is clear that Brighton Permaculture Trust is now not the sole provider of PDCs in the southern region, and that people might be less prepared to travel, even to a course with an established reputation, if there is cheaper and nearer provision. Whilst it has an impact on Brighton Permaculture Trust's output, it allows participants to choose sustainability of their own resources, reduction in fossil-fuel use, etc. and so bring into being a better-designed bioregional approach, increasing diversity and spreading knowledge more widely, fulfilling Permaculture's aims.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

Wider course provision

Brighton Permaculture Trust has now appointed a dedicated Course and Events Manager (Stella Peyerl) and she will give advice about marketing the provision, as well as bring all course leaders together to monitor course provision generally.

For the year in question:

A total of 452 people attended 37 varied courses.

The C & E budget is healthy, in that it has maintained solvency, although this has sometimes been related to a decrease in the % of a course budget that is paid to tutors, as the result of an 'austerity' strategy that the management felt was necessary earlier in the year. Voluntary time donated by tutors and others must also be acknowledged in this financial balance. We are awaiting the outcome of a funding bid to resource the research and development of new specialist courses.

Fruit and gardening courses

10 one or two-day courses were run over the year in 6 subjects, attracting 84 participants:

- Fruit tree planting workshop - Learn how to plant a fruit tree so that it will flourish
- Care of fruit trees - Learn how to care for fruit trees and orchards
- Pruning old fruit trees - Hands-on course in an old apple orchard
- Fruit tree grafting - Learn how to propagate fruit trees by grafting
- Pruning old apple trees workshop - Half-day workshop on the basics of winter pruning
- Scything - Cut grass & weeds without a lawnmower or strimmer

Online evaluation after each course indicated a high level of participant satisfaction. The practical Permaculture gardening courses did not run as the tutor was not available, but it is hoped to retain it.

Eco-building courses

Most of these courses were run in conjunction with various partners from the voluntary and charity sectors, notably Low Carbon Trust. All used contracted trainers, such as a PV specialist.

Overall, fewer courses (10) were run this year, resulting in lower numbers (155), although most courses broke even and covered their costs.

Our main successes were:

- Self-building an Earthship - how tyres, bottles and earth make it possible to live off-grid - again ran four times, with 83 people.
- Building with straw bales - a low impact way of making your own house - ran twice (3), with a total of 28 participants overall, and 6 volunteers on each course.

We ran fewer specialist building courses than last year, these only once, and with 56 volunteers helping the guest tutors:

- Building with rammed earth and chalk - 9 participants
- Building with cob - 7 participants
- Building with hemp lime - 15 participants
- An introduction to Photovoltaics - 14 participants.

The Cob and PV courses were revamped and had new tutors, and verbal and online evaluation after each course indicated a high level of participant satisfaction.

The team feels the highlight has been restoring the Brighton Earthship - all courses since April 2016 has been run on solar electricity. Apart from being better from an environmental perspective and a crowd pleaser, it is now easier to run courses without having to rely on petrol generators. Also, hot water can be boiled by electric kettle to save on bottled gas. It is better for the overall message for the green building courses.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

FINANCIAL REVIEW

Total incoming resources for the year was £160,142 (2015 £187,798). Resources expended for the year amounted to £159,692 (2015 £206,151).

Expenditure is analysed into three main categories; charitable activities, governance and management of the charity, and costs of generating funds. Charitable activities comprise the main work of the charity. Expenditure on charitable activities for the year was £159,692 (2015 £205,889).

Expenditure on the governance of the charity contains the cost of complying with regulations such as the independent examination, as well as the AGM and trustees' expenses. Expenditure for the year was £2,989 (2015 £1,763).

The financial year ended with a surplus of £450 (2015 deficit £18,353) and unrestricted funds were in surplus by £1,268 at 30 June 2016 (2015 surplus £847).

During the current year the income of the charity exceeded its expenditure, as the previous year's deficit was turned round to a small surplus. This was achieved without reductions in planned delivery, and with effective cost-savings across the board. Some planned development work has happened at a slower pace than we had hoped, but forward movement is discernable.

Some notable successes are:

- Although Brighton Permaculture Trust has secured less external funding, all funding has covered direct and indirect costs for projects.
- Some core funding has been secured, and unrestricted donations received.
- Supporting the work carried out by projects related to local and resilient food provision, by bringing them under the direct management of Brighton Permaculture Trust.
- We have achieved a certain amount of simplification when managing multiple interrelated projects with differing funding criteria, so that we have not increased costs.
- Our decision to only take on new projects that are fully financed from the outset, has been successfully implemented.
- We believe this has set up a positive environment, on which to base the following year's budget.

Reserves

The trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. The trustees will continue to review the financial affairs of the charity with the aim to increase income, cut costs and to improve overall control of its operations.

The majority of costs incurred by the charity are either directly related to charitable activities or support costs. The trustees try to ensure that any activities undertaken are fully funded. However, the trustees continue to work towards a reserves policy based on 3 months current expenditure of the charity.

The trustees consider that the present level of funding will be adequate to support the continuation of the charity and for it to fulfil its obligations. The board of trustees monitors the level of reserves quarterly.

BRIGHTON PERMACULTURE TRUST COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

Risk Management

The trustees actively review the major risks that the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with the annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

Investment Policy and Returns

The objects of the company authorises it to invest and deal with moneys not immediately required for its purposes in and upon such investments securities and property as may be thought fit.

PLANS FOR FUTURE PERIODS

Plans for the forthcoming year

The trustees and management group have identified the following plans for the year 2016-2017:

1. To sustain the increase in the number of Trustees on the Board, to an optimum five.
2. To maintain a reserves policy of a quarter of annual running costs, and endeavour to increase levels of reserves to support the continuation of the charity.
3. To continue to work on the Fruit Factory with the aim of making it fully operational as soon as possible.
4. To continue to support the existing structure of the management of the organisation, whilst overseeing the accountability of managed projects with limited autonomy, within Brighton Permaculture Trust.
5. To complete the recruitment of specific project managers, for the three remaining projects.
6. To identify and explore opportunities for future orchard planting and an extension of the Sussex Heritage Apple Collection.
7. To evaluate and celebrate the profile, role and reputation of the Trust, and contribution to the sustainability of the City of Brighton and Hove, and the surrounding area.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

TRUSTEES' ANNUAL REPORT *(continued)*

year ended 30 June 2016

INDEPENDENT EXAMINER

M J Hodson FCA has been re-appointed as independent examiner for the ensuing year.

Registered office:
40 St Dunstons Road
Worthing
West Sussex
BN13 1AB

Signed on behalf of the trustees



Jan Mulreany
Trustee

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**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF BRIGHTON
PERMACULTURE TRUST**

year ended 30 June 2016

I report on the accounts of the charity for the year ended 30 June 2016 which are set out on pages 20 to 30.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Brighton Permaculture Trust for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF BRIGHTON
PERMACULTURE TRUST *(continued)***

year ended 30 June 2016

M J Hodson FCA
Independent examiner

Wiston House
1 Wiston Avenue
Worthing
West Sussex
BN14 7QL

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**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME
AND EXPENDITURE ACCOUNT)**

year ended 30 June 2016

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
INCOME AND ENDOWMENTS					
Donations, Legacies & Grants	2	14,665	25,192	39,857	75,670
Income from charitable activities	3	120,276	–	120,276	111,864
Other trading activities	4	–	–	–	262
Investment income	5	9	–	9	2
TOTAL INCOME		<u>134,950</u>	<u>25,192</u>	<u>160,142</u>	<u>187,798</u>
EXPENDITURE					
Expenditure on raising funds:					
Costs of raising donations and legacies	6	–	–	–	(262)
Expenditure on charitable activities	7/8	(134,529)	(25,163)	(159,692)	(205,889)
TOTAL EXPENDITURE		<u>(134,529)</u>	<u>(25,163)</u>	<u>(159,692)</u>	<u>(206,151)</u>
NET INCOME/(EXPENDITURE) AND NET MOVEMENT IN FUNDS FOR THE YEAR					
	10	421	29	450	(18,353)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>847</u>	<u>–</u>	<u>847</u>	<u>19,198</u>
TOTAL FUNDS CARRIED FORWARD		<u>1,268</u>	<u>29</u>	<u>1,297</u>	<u>845</u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 22 to 30 form part of these Financial Statements.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

30 June 2016

	Note	£	2016 £	2015 £
CURRENT ASSETS				
Debtors	13	5,668		14,532
Cash at bank and in hand		42,130		22,118
			47,798	36,650
CREDITORS: Amounts falling due within one year				
	14	(46,501)		(35,804)
NET CURRENT ASSETS			1,297	846
TOTAL ASSETS LESS CURRENT LIABILITIES			1,297	846
NET ASSETS			1,297	846
FUNDS OF THE CHARITY				
Restricted income funds	16		29	-
Unrestricted income funds	17		1,268	846
TOTAL CHARITY FUNDS			1,297	846

For the year ended 30 June 2016 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These Financial Statements were approved by the members of the committee and authorised for issue on the 9/12/2016 and are signed on their behalf by:



J Mulreany

Company Registration Number: 04072259

The notes on pages 22 to 30 form part of these Financial Statements.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2016

1. ACCOUNTING POLICIES

Basis of accounting

The Financial Statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and fees and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes entitled to the grant.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2016

1. ACCOUNTING POLICIES *(continued)*

Taxation

The charitable company is registered as a charity and is exempt from taxation (except for Value Added Tax) on its income and capital gains applied for charitable purposes.

2. DONATIONS, LEGACIES & GRANTS

	Unrestricted Funds	Restricted Funds	Total Funds 2016
	£	£	£
Donations	14,165	–	14,165
Grants receivable			
Interreg IVC	–	–	–
People's Health Trust	–	13,799	13,799
Veolia	–	7,875	7,875
Brighton & Hove City Council	–	2,500	2,500
Real Food Hollingdean	–	518	518
The Chalk Cliff Trust	–	–	–
Trees for Cities	300	–	300
European Social Funding	–	–	–
Big Tree Plant	–	–	–
Biffa Award	–	–	–
OFF the ground	–	–	–
Naturesave Trust	–	500	500
Due East Grant	200	–	200
	<u>14,665</u>	<u>25,192</u>	<u>39,857</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2016

2. DONATIONS, LEGACIES & GRANTS (continued)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Donations	2,493	10,532	13,025
Grants receivable			
Interreg IVC	–	5,987	5,987
People's Health Trust	–	15,399	15,399
Veolia	–	10,032	10,032
Brighton & Hove City Council	–	–	–
Real Food Hollingdean	–	–	–
The Chalk Cliff Trust	2,000	–	2,000
Trees for Cities	300	–	300
European Social Funding	–	13,650	13,650
Big Tree Plant	–	10,360	10,360
Biffa Award	–	3,582	3,582
OFF the ground	1,335	–	1,335
Naturesave Trust	–	–	–
Due East Grant	–	–	–
	<u>6,128</u>	<u>69,542</u>	<u>75,670</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Sales/provision of services	42,614	42,614	28,382	28,382
Courses and events	75,946	75,946	82,394	82,394
School projects	1,716	1,716	1,088	1,088
	<u>120,276</u>	<u>120,276</u>	<u>111,864</u>	<u>111,864</u>

4. OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Other activities for generating funds	–	–	262	262
	<u>–</u>	<u>–</u>	<u>262</u>	<u>262</u>

5. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Bank interest receivable	9	9	2	2
	<u>9</u>	<u>9</u>	<u>2</u>	<u>2</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2016

6. COSTS OF RAISING DONATIONS AND LEGACIES

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Costs of generating income - Fundraising	–	–	262	262
	<u>–</u>	<u>–</u>	<u>262</u>	<u>262</u>

7. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Educational Activities	102,732	500	103,232
Fruit/orchard planting projects	9,234	–	9,234
School projects	1,624	–	1,624
Funded Projects	300	16,623	16,923
Support costs	20,639	8,040	28,679
	<u>134,529</u>	<u>25,163</u>	<u>159,692</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Educational Activities	84,590	10,533	95,121
Fruit/orchard planting projects	9,640	–	9,640
School projects	913	–	913
Funded Projects	300	47,135	47,436
Support costs	32,780	19,998	52,779
	<u>128,223</u>	<u>77,666</u>	<u>205,889</u>

8. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Project costs £	Support costs £	Total Funds 2016 £	Total Funds 2015 £
Educational Activities	103,232	15,093	118,325	122,127
Fruit/orchard planting projects	9,234	3,075	12,309	13,526
School projects	1,624	77	1,701	1,049
Funded Projects	16,923	7,445	24,368	67,424
Governance costs	–	2,989	2,989	1,763
	<u>131,013</u>	<u>28,679</u>	<u>159,692</u>	<u>205,889</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2016

9. ANALYSIS OF SUPPORT COSTS

	Educational activities £	Fruit/Orchard planting projects £	School projects £
Staff costs	1,755	195	–
Premises	991	100	57
Communications and IT	3,273	–	–
Legal and professional	124	20	–
Finance costs	1,274	–	–
General admin/overheads	7,676	2,760	20
	<u>15,093</u>	<u>3,075</u>	<u>77</u>
	Funded projects £	Total 2016 £	Total 2015 £
Staff costs	1,170	3,120	–
Premises	–	1,148	858
Communications and IT	–	3,273	7,786
Legal and professional	4,621	4,765	16,831
Finance costs	–	1,274	1,916
General admin/overheads	1,654	12,110	23,625
	<u>7,445</u>	<u>25,690</u>	<u>51,016</u>

10. NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR

This is stated after charging:

	2016 £	2015 £
Exchange (gains)/losses	596	–

11. FUND TRANSFERS

Transfers are made between unrestricted and restricted funds on an individual fund basis and according to the needs of the fund.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2016

12. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2016	2015
	£	£
Wages and salaries	3,120	–
Social security costs	–	–
	<u>3,120</u>	<u>–</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2016	2015
	No	No
Number of management staff	<u>1</u>	<u>–</u>

No employee received remuneration of more than £60,000 during the year (2015 - Nil).

13. DEBTORS

	2016	2015
	£	£
Trade debtors	340	2,546
Other debtors	3,523	7,310
Prepayments	1,805	4,676
	<u>5,668</u>	<u>14,532</u>

14. CREDITORS: Amounts falling due within one year

	2016	2015
	£	£
Trade creditors	1,724	11,487
Accruals	44,777	24,317
	<u>46,501</u>	<u>35,804</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2016

15. COMMITMENTS UNDER OPERATING LEASES

At 30 June 2016 the charity had annual commitments under non-cancellable operating leases as set out below.

	Assets other than Land and buildings	
	2016	2015
	£	£
Operating leases which expire:		
Within 1 year	-	1,095
	<u> </u>	<u> </u>

16. RESTRICTED INCOME FUNDS

	Income	Expenditure	Balance at 30 Jun 2016
	£	£	£
Brighton & Hove City Council	2,500	(2,500)	-
Veolia	7,875	(7,875)	-
People's Health Trust	13,799	(13,799)	-
Naturesave Trust	500	(500)	-
Real Food Hollingdean	519	(490)	29
	<u>25,193</u>	<u>(25,164)</u>	<u>29</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2016

Brighton & Hove city council

£2,500 was awarded from Brighton & Hove City Council under their community grants programme. The funds were used in the period 1 January - 31 March 2015 for core development work including project development, building partnerships and seeking out project development funding.

Veolia

Veolia environmental trust is providing £25,000 of Landfill Tax funding (regulated by ENTRUST) for the period Jan 14 - Dec 15. The funding is for practical work relating to the creation of Racehill Community Orchard only. It includes site clearance, tree planting, path creation and signage.

People's Health Trust

People's Health Trust, is an independent grant making trust, has awarded £30,189 for the period May 14 - May 16. The funding is for the engagement and provision of activities for the community living in the part of Whitehawk immediately adjacent to Racehill Community Orchard, which is considered to be one of the most disadvantaged communities in the UK.

Nature Save Trust

£500 was received for equipment for the scrumping project.

Real Food Hollingdean

Real Food Hollingdean was a constituted partner project which had received funding from Infinity Foods. It was wound down as an organisation during the year and the remainder of its funds were passed to Brighton Permaculture Trust to continue the project as part of Brighton Permaculture Trust. The project develops publically visible permaculture demonstration gardens in Hollingdean. A small demonstration garden was developed during the year at Coachwerks, a venue which provides a focus for the community in Hollingdean.

17. UNRESTRICTED INCOME FUNDS

	Balance at 1 Jul 2015	Income	Expenditure	Balance at 30 Jun 2016
	£	£	£	£
General Funds	847	134,950	(134,529)	1,268

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net current assets	Total
	£	£
Restricted Income Funds:		
Real Food Hollingdean	29	29
Unrestricted Income Funds	1,268	1,268
Total Funds	1,297	1,297

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

year ended 30 June 2016

19. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and has no share capital.

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

MANAGEMENT INFORMATION

year ended 30 June 2016

**The following pages do not form part of the statutory Financial Statements
which are the subject of the independent examiner's report on pages 18 to 19.**

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

year ended 30 June 2016

	2016	2015
	£	£
INCOMING RESOURCES		
DONATIONS, LEGACIES & GRANTS		
Donations	14,165	13,025
Interreg IVC	–	5,987
People's Health Trust	13,799	15,399
Veolia	7,875	10,032
Brighton & Hove City Council	2,500	–
Real Food Hollingdean	518	–
The Chalk Cliff Trust	–	2,000
Trees for Cities	300	300
European Social Funding	–	13,650
Big Tree Plant	–	10,360
Biffa Award	–	3,582
OFF the ground	–	1,335
Naturesave Trust	500	–
Due East Grant	200	–
	<u>39,857</u>	<u>75,670</u>
Other activities for generating funds	–	262
	<u>–</u>	<u>–</u>
INVESTMENT INCOME		
Bank interest receivable	9	2
	<u>–</u>	<u>–</u>
INCOME FROM CHARITABLE ACTIVITIES		
Sales/provision of services	42,614	28,382
Courses and events	75,946	82,394
School projects	1,716	1,088
	<u>120,276</u>	<u>111,864</u>
	<u>–</u>	<u>–</u>
TOTAL INCOME	<u>160,142</u>	<u>187,798</u>
EXPENDITURE		
COSTS OF RAISING DONATIONS AND LEGACIES		
Establishment - Other	–	262
	<u>–</u>	<u>–</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

year ended 30 June 2016

	2016	2015
	£	£
CHARITABLE ACTIVITIES		
Cost of sales - Purchases	24,351	33,064
Staff costs - Wages & Salaries	3,120	–
Establishment - Repairs & maintenance	5,136	3,424
Establishment - Insurance	1,148	858
Establishment - Other	70,959	78,480
Motor and travel costs - Other	2,822	3,672
Legal & professional - Other	4,895	12,855
Office expenses - Other	44,272	71,773
	<u>156,703</u>	<u>204,126</u>
GOVERNANCE COSTS		
Accountancy fees	1,855	1,250
Foreign currency gain/loss	596	–
Trustee expenses	538	513
	<u>2,989</u>	<u>1,763</u>
TOTAL EXPENDITURE	<u>159,692</u>	<u>206,151</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR	<u>450</u>	<u>(18,353)</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

year ended 30 June 2016

	2016	2015
	£	£
COSTS OF RAISING DONATIONS AND LEGACIES		
Costs of generating income - Fundraising		
Establishment - Other	—	262
	<u>—</u>	<u>262</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

year ended 30 June 2016

	2016	2015
	£	£
CHARITABLE ACTIVITIES		
Educational Activities		
<i>Project costs</i>		
Cost of sales - Purchases	18,470	17,712
Establishment - Repairs & maintenance	248	165
Establishment - Other	56,453	50,875
Motor and travel costs - Other	2,286	2,024
Legal & professional - Other	–	45
Office expenses - Other	25,775	24,300
	<u>103,232</u>	<u>95,121</u>
<i>Support costs</i>		
Staff costs - Wages & Salaries	1,755	–
Establishment - Insurance	991	808
Legal & professional - Other	124	1,447
Office expenses - Other	12,223	24,751
	<u>15,093</u>	<u>27,006</u>
	<u>118,325</u>	<u>122,127</u>
Fruit/orchard planting projects		
<i>Project costs</i>		
Cost of sales - Purchases	3,570	1,887
Establishment - Other	4,898	6,054
Motor and travel costs - Other	315	382
Legal & professional - Other	130	570
Office expenses - Other	321	747
	<u>9,234</u>	<u>9,640</u>
<i>Support costs</i>		
Staff costs - Wages & Salaries	195	–
Establishment - Insurance	100	32
Legal & professional - Other	20	1,290
Office expenses - Other	2,760	2,564
	<u>3,075</u>	<u>3,886</u>
	<u>12,309</u>	<u>13,526</u>
School projects		
<i>Project costs</i>		
Cost of sales - Purchases	152	365
Establishment - Other	1,472	540
Office expenses - Other	–	8
	<u>1,624</u>	<u>913</u>

**BRIGHTON PERMACULTURE TRUST
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

year ended 30 June 2016

	2016	2015
	£	£
<i>Support costs</i>		
Establishment - Insurance	57	18
Office expenses - Other	20	118
	<u>77</u>	<u>136</u>
	<u>1,701</u>	<u>1,049</u>
Funded Projects		
<i>Project costs</i>		
Cost of sales - Purchases	2,159	13,100
Establishment - Repairs & maintenance	4,888	3,259
Establishment - Other	8,136	21,011
Motor and travel costs - Other	221	1,266
Office expenses - Other	1,519	8,800
	<u>16,923</u>	<u>47,436</u>
<i>Support costs</i>		
Staff costs - Wages & Salaries	1,170	-
Legal & professional - Other	4,621	9,503
Office expenses - Other	1,654	10,485
	<u>7,445</u>	<u>19,988</u>
	<u>24,368</u>	<u>67,424</u>
	<u>156,703</u>	<u>204,126</u>